

Using Knowledgehook Remotely

ADMINISTRATOR CHECKLIST

- ❑ **Set up an implementation team**
This team should establish communication channels with parents, teachers, and students, to communicate expectations.
- ❑ **Plan how students will connect from home**
Some students may not have reliable internet or access to devices from home. Work with parents and your technology team to identify possible solutions or to provide devices.
- ❑ **Create a Content Library**
Prepare a list of content or [create your own content library](#) on Knowledgehook to provide material for learning remotely.
- ❑ **Share Knowledgehook with your Teachers**
Have your teachers [create their free accounts](#) and begin accessing your content library.
- ❑ **Discuss Best Practices for Remote Learning**
Talk with your teachers to identify what is working well for managing content, communication, and engaging students.